

HSSC (JSASTC) – ANIMAL REQUEST FORM

On completion, please send to – Hornet Services Sailing Club – hornetsailing@btconnect.com
or post to The Manager, Hornet Services Sailing Club, Haslar Road, Gosport, Hampshire, PO12 2AQ.

Details of owner:

Name	Address (including workplace if onsite)	Contact number (including mobile)	Email address

Details of animal:

Animal (breed & colour)	Name	Microchip (y/n)	Insurance (yes / no - including company name)	Inoculation (yes / no)

Approval for pets to be brought onto the MOD estate/premises will only be granted if the disadvantages are outweighed by the benefits provided by the presence of the animal and that there is a nil cost to the MOD. Approval shall be dependent upon completion of a risk assessment (undertaken with authority above that of the applicant) that identifies that the animal presents an acceptable risk to third parties and the MOD and that compliance with local policy will be achieved and maintained at all times.

Pet and assistance animals must be appropriately inoculated and under the control of the owner at all time, restrained by a leash or secured in an appropriate animal compound, carrier, crate, cage, kennel or stable; they are not to be allowed to roam freely in offices, corridors, hangars, workshops, etc.

The owner is responsible for the care of their animal at all times and the immediate and proper disposal of faecal matter deposited by any animal brought by them onto the MOD estate. It is MOD policy if the site does not have provision of appropriate waste removal, then pet animals may not be brought onto site. However, **as long as pet owners ensure disposal off site of pet waste** (as JSASTC has no facilities for pet waste disposal) the Head of Establishment has agreed to allow dogs onto the site as long as **the rule is adhered to**. This is a particularly sensitive topic. If un-attributable droppings become an issue, then **ALL** dogs will be banned from the establishment.

Owners shall be held liable for any injury to staff, lodgers or visitors, or damage caused to the premises or facilities by their animal. Staff, lodgers and visitors are therefore required to have appropriate third-party insurance cover. Proof of third-party liability cover must be presented during the application process.

It is the responsibility of the owner to ensure that any legal requirements in the keeping of animals are met (e.g. the Animal Health Act and subsequent regulations requires dogs to wear a collar/tag that states the name and address of the owner and that the dog is micro-chipped).

If permission is granted, **DOGS MUST BE KEPT ON A LEAD AT ALL TIMES. PLEASE ALSO LET US KNOW IF YOU NO LONGER REQUIRE A PASS.**